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**THE HART
SCHOOL**
*Creative
Education
Trust*

RSA/MEL

07 November 2024

Dear Parents and Carers

Re: Access to school site

We are writing to remind you of an important policy regarding access to The Hart School site. In order to ensure the safety and wellbeing of our students, staff, and visitors, parents and carers are **not permitted** to enter the school grounds without a prearranged meeting. This policy supports our safeguarding procedures and helps us maintain a secure environment for everyone.

Additionally, please refrain from attempting to enter the school grounds by car. Due to limited parking facilities and restricted space for turning on the drive into the school, **vehicle access is not permitted**, unless this is supporting a disability. This measure is in place to prevent congestion and reduce potential risks on the site.

Should you need to make an enquiry, please contact us via The Hart School's main email enquiries@hartschool.org.uk address or by calling 01889 802440.

We also ask that all other communications be directed to the relevant year team through the below email addresses to help improve a prompt and effective assistance.

Please use these contacts to book any required appointments:

Year Group	Head of Year	Student Support Officer
7	emily.knight@hartschool.org.uk	nicola.bugler@hartschool.org.uk joanne.merrien@hartschool.org.uk
8	lisa.cockbill@hartschool.org.uk	stephanie.harrison@hartschool.org.uk
9	marisa.hibberd@hartschool.org.uk	vicki.godridge@hartschool.org.uk
10	katie.trigg@hartschool.org.uk	sally.burns@hartschool.org.uk
11	danny.ryan@hartschool.org.uk	bex.kirby@hartschool.org.uk
Sixth Form	neil.dangerfield@hartschool.org.uk or ben.brennan@hartschool.org.uk	
SEND	louise.taylor2@hartschool.org.uk or samantha.care@hartschool.org.uk	
Attendance Team	attendance@hartschool.org.uk	

Thank you for your cooperation and support in helping us maintain a safe and orderly environment for our school community.

Yours sincerely,

Miss R Sandham
Principal