PENKRIDGE BANK ROAD PRINCIPAL: RACHAEL SANDHAM RUGELEY STAFFORDSHIRE **T** +44 (0)1889 802440 WS15 2UE **E** enquiries@hartschool.org.uk www.hartschool.org.uk



11 July 2024

Dear Parent/Carer

Subject: Arbor school payments now ready for use

Dear Parents and Carers,

We are delighted to inform you that the Payments feature on the Arbor App and Arbor Parent Portal is now live and ready for use. Additionally, we would like to confirm that your ParentPay balances for your child have already been transferred onto the Arbor Pay.

We kindly ask you to top up the Meals account on the Arbor App or Arbor Parent Portal as soon as possible to ensure that you can do so successfully. We recommend using the Arbor App where possible as this allows you to make payments quickly and easily on your phone using Apple Pay or Google Pay.

Please see the video guides below for making payments via the Arbor App and Arbor Parent Portal. Additionally, you will find step-by-step instructions attached to this email.

Arbor Pay Parent App Guidance Video: <u>https://youtu.be/6y-s72Re8pM</u> Arbor Pay Parent Portal Guidance Video: <u>https://youtu.be/V45IYWOmRyU</u>

Should you encounter any questions or encounter difficulties accessing the platform, please email arbor@hartschool.org.uk

Yours sincerely

Simon Curzon - Assistant Principal Assessments & Data